

## **Governance and Audit Committee Workplan as at 18 September 2023**

---

### **Purpose:**

This report provides details of reports scheduled for committee for the 2023/24 electoral cycle.

### **Recommendation:**

1. That members note the report.

<b>Date</b>	<b>Title</b>	<b>Lead Officer</b>	<b>Purpose of the report</b>
<b>26 SEPTEMBER 2023</b>			
26 Sep 2023	Report to those Charged with Governance - External Audit Completion Report (ISA260)	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To present to those charged with governance, the External Audit report on the quality of the Statement of Accounts and Annual Governance Statement 2022/23
26 Sep 2023	Annual Governance Statement 2022/23	Jeanette McGarry, Interim Assistant Director for People and Democratic Services	To present the Annual Governance Statement 2022/23 in conjunction with the Audited Statement of Accounts 2022/23
26 Sep 2023	Audited Statement of Accounts 2022/23	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	The 2022/23 Audited Statement of Accounts is presented for scrutiny
26 Sep 2023	Internal Audit Quarter 1 Report 2023/24	Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council	To present the Quarter 1 report 2023/24 from Internal Audit.
26 Sep 2023	6 Month Review of Strategic Risks	Katy Allen, Corporate Governance Officer	To present the 6 month review of strategic risks
26 Sep 2023	Member Development Annual Report	Ele Snow, Senior Democratic and Civic Officer	To review the 2023 induction programme and upcoming plans for years 1 - 4 of the Member Development Programme
26 Sep 2023	Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter	Natalie Kostiuk, Customer Experience Officer	Report on the Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter 2023

## Report 2022/23

covering complaints referred to and decided by them between April 2022 and March 2023. Examining upheld complaints, learning actions and benchmarking with other similar authorities.

26 Sep 2023	LGA Peer Challenge Update Report	Ellen King, Policy & Strategy Officer – Corporate Strategy & Business Planning	To update members on the latest position regarding the LGA Peer Challenge
-------------	----------------------------------	--	---

## 28 NOVEMBER 2023

28 Nov 2023	Internal Audit Quarter 2 Report 2023/24	Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council	To present the Quarter 2 report 2023/24 from Internal Audit.
28 Nov 2023	Annual Governance Statement Update	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To update on the Annual Governance Statement 2023-24 Action Plan
28 Nov 2023	Counter Fraud Assessment Report 2023/24	Emma Foy, Director of Corporate Services and Section 151 Officer	To provide an assessment on counter fraud work for 2023/24
28 Nov 2023	Review of Whistleblowing Activity	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To present data on Whistleblowing Activity in the past Civic year.

## 23 JANUARY 2024

23 Jan 2024	Draft Treasury Management Strategy 2024/25	Emma Foy, Director of Corporate Services and Section 151 Officer	To present West Lindsey District Council's Draft Treasury Management Strategy for 2024/25.
23 Jan 2024	Internal Audit Quarter 3 Report 2023/24	Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council	To present the Quarter 3 Internal Audit Report.

## 12 MARCH 2024

12 Mar 2024	Accounts Closedown 2023/24 Accounting	Emma Foy, Director of	To review and approve the accounting policies, actuary
-------------	---------------------------------------	-----------------------	--

	Matters	Corporate Services and Section 151 Officer	assumptions and materiality levels that will be used for the preparation of the 2023/24 accounts
12 Mar 2024	External Audit Strategy Memorandum (Plan) 2023/24	Emma Foy, Director of Corporate Services and Section 151 Officer	To present the 2023/24 External Audit Strategy
12 Mar 2024	Internal Audit Draft Annual Plan 2024/25	Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council	To present the Draft Annual Plan for Internal Audit for the 2024/25 committee year.
12 Mar 2024	Combined Assurance Report 2023/24	Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council	To present the Report from the Combined Assurance aspect for 2023/24
<b>16 APRIL 2024</b>			
16 Apr 2024	Internal Audit Quarter 4 Report 2023/24	Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council	To present the Quarter 4 Internal Audit Report.
16 Apr 2024	Annual Constitution Review & Monitoring Officer Report	Katie Storr, Democratic Services and Elections Team Manager And Deputy Monitoring Officer	To review the Constitution and provide the MO annual report
16 Apr 2024	6 Month Review of Strategic Risks	Katy Allen, Corporate Governance Officer	To present the 6 month review of strategic risks